



STUDENT INTERNSHIP IN GOVERNMENT/PUBLIC RELATIONS SUMMER 2012

The state APSCUF office is seeking a junior or senior in political science, communications, journalism, or a related field to serve as a government relations/communications intern at the state APSCUF office building in Harrisburg. The student internship must be for academic credit under the supervision of a PASSHE university faculty member. The successful applicant should have strong knowledge of government workings, as well as excellent oral and written communication skills. The intern will work under the supervision of both the Communications and Governmental Relations Directors.

What You Need to Know

Each semester APSCUF offers a paid internship in government and public relations for undergraduates attending a Pennsylvania State System of Higher Education university. The APSCUF internship is a great opportunity for a student who is interested in government, politics, public affairs, journalism, or communications. APSCUF interns must be professional, self-motivated, and skilled communicators. Our recent interns have gone on to jobs in the legislature, lobbying, and the news media.

Duties will include:

- Assist with tracking legislative issues and updating APSCUF members
- Assist in planning APSCUF events, such as Lobby Day
- Research policy issues
- Attend various legislative meetings and events
- Assist in coordinating grassroots lobbying at local campuses
- Prepare new releases, op-eds, and letters-to-the-editor
- Assist in preparing copy for potential advertising
- Create publications
- Assist in editing video files
- Assist in updating APSCUF's social networking sites

APSCUF will pay \$10 per hour and interns are expected to work 35 hours each week, M-F. If a selected intern does not have local housing, APSCUF will provide housing in the Harrisburg area. The intern is responsible for electric, cable, and telephone, as well as transportation to and from downtown Harrisburg since parking is not provided.

The summer internship will begin on May 21 and conclude on August 17.
The fall semester internship will begin on August 27 and conclude on December 7.

What You Need to Apply

1. Fill out the internship application on the next page.
2. Obtain two letters of recommendation. One letter must be from an internship coordinator, supervisor, or department chairperson.
3. Provide a recent writing sample of 250 words.
4. Submit your application, resume and cover letter, recommendation letters, and writing sample to:

Dr. Steve Hicks
President
APSCUF
319 N. Front Street
Harrisburg, PA 17101

The application deadline for the summer 2012 internship is March 9th. The application deadline for the fall 2012 semester is May 4th.

If you have any questions, please contact Laura Saccente, Director of Governmental Relations, at lsaccente@apscuf.org or Lauren Gutshall, Interim Director of Communications, at lgutshall@apscuf.org.



Steve Hicks
APSCUF President



Name: _____

School Address: _____

Permanent Address: _____

Phone Number: _____

Email Address: _____

University: _____

Year (circle one):

Junior

Senior

Internship Semester (circle one):

Summer 2012

Fall 2012

Major: _____

Minor (if applicable): _____

Career Interest: _____

How did you find out about this internship? _____
