

DESCRIPTION OF UNIVERSITY WIDE COMMITTEES

PROMOTION

The University Promotion Committee is responsible for evaluating the credentials of faculty who are applying for promotion and forwarding ranked recommendations to the University President. The committee consists of fifteen tenured faculty elected for two year terms. The bulk of the committee's work occurs between February and April and primarily involves the in-depth examination of approximately 40-50 applications and accompanying supplemental materials.

TENURE

The committee meets three or more times during the semester. The number of committee meetings depends on the number of tenure applications for the semester. Committee members are expected to read each application and examine the applicant's associated materials. Committee members evaluate each applicant's narrative and supporting materials for compliance with tenure requirements as stated in BU's "Tenure and Criteria and Procedures" document.

SABBATICAL

The University Sabbatical Committee evaluates faculty sabbatical applications and submits a ranking of these applications to the president, who then decides which sabbaticals to grant. This committee generally meets once in the Fall and does the bulk of its work in the Spring, reading and evaluating applications and meeting a couple of times to discuss the evaluations.

BUCC

The Bloomsburg University Curriculum Committee (BUCC) is the university curriculum committee designated in the CBA. It makes recommendations to the Provost and Vice President for Academic Affairs on all academic matters. These include curriculum proposals (for example, revisions of existing courses, new courses, academic program changes, and new academic programs). The BUCC also makes recommendations concerning academic policies and procedures. In addition, the committee serves as a coordinating body for all components of the academic community. The BUCC is composed of 14 voting faculty and non-voting, ex-officio students and members of the administration. Ten faculty are elected at large for two year terms (which are staggered – five faculty are elected each fall). The other four faculty are from the College Curriculum Committees (one per committee). Meetings are held on Wednesday afternoons and are open to the University community.

FACULTY PROFESSIONAL DEVELOPMENT

The BU Faculty Professional Development Committee (FPDC) reviews applications for several annual grant programs both system-wide and local to Bloomsburg University, ranks them according to merit, and recommends awards to the administration. Committee members will be given each stack of grant proposals to review and rank individually, then the committee at large meets (typically five or six times per academic year) to discuss and finalize each application's rank in the final recommendation for that grant program. The workload can be heavy during the Spring semester in particular, but is also very rewarding. FPDC members have an opportunity to develop expertise related to the grant application process in general, as well as become more familiar with research and scholarship activity from a wide range of disciplines.

PLANNING & BUDGET

This is a management and faculty, university-wide committee, co-chaired by the Provost and the APSCUF president. It meets once per month, and as needed during the summer. The Budget Subcommittee, Space and Facilities, the Middle States, and Enrollment Management all report to Planning and Budget, and bring items forward for discussion and approval. Common agenda items include the university budget, action plans, admissions reports, institutional effectiveness, and five-year program reviews.

LIBRARY ADVISORY

The Library Advisory Committee meets once or twice a semester in the library conference room to provide the Director of the Library with feedback or suggestions related to library services, policies or resources.

ENROLLMENT MANAGEMENT

The Enrollment Management Steering Committee is charged with developing an Enrollment Management Strategic Plan and monitoring its progress from year to year. The committee meets at least twice a semester.

STUDENT LIFE

The Student Life Committee of the Forum is one of four standing committees that coincide with the jurisdiction of the vice presidents (i.e., Finance and Administration, University and Student Affairs and Academic Affairs). Each committee is charged with initiating, reviewing and recommending policies and procedures to the vice president and serves as a general advisory committee to each on issues that affect the university community. The committee will meet 2-3 times each semester for approximately one and a half hours per meeting.

GENERAL ADMINISTRATION

The committee serves in an advisory capacity to the VP for Administration and Finance. The committee initiates, reviews, and recommends administrative policies & procedures from all components for the university.

KEHR UNION GOVERNING BOARD

The Governing Board shall be responsible for devising various policies that are essential for an efficient and effective operation of the university union and university store. The policies devised by the board are subject to the approval of the Community Government Association (CGA) and the Vice-President for Student Life or his designee. The Governing Board shall be responsible for approving the annual operating budgets for the Kehr Union and University Store. The Governing Board shall review and approve/deny all requests for the purchase of equipment exceeding amounts prescribed by CGA policies. The Governing Board shall review existing programs and services offered by the university union. Similarly, it shall recommend implementation of proposed programs and services. Advisor: Mike Sowash

STUDENT RECREATION GOVERNING BOARD

This organization is a Committee of the Community Government Association and is responsible for developing and implementing policies which are essential for the efficient and effective operations of the Student Recreation Center on the Bloomsburg University campus. The policies devised by the board are subject to the approval of the Student Senate. All policies approved by the SRC Governing Board and the Senate must be approved by the President of Bloomsburg University. The Governing Board is responsible for approving the annual operating budget for the Student Recreation Facilities. The Governing Board also approves/denies all requests for the purchase of equipment exceeding amounts prescribed by CGA policies. The Governing Board has the responsibility to maintain a positive working relationship and open communication with all members of the university community. Policies made by the Board must reflect the needs and interests of the students of Bloomsburg University. The SRC Governing Board meets 2 to 3 times during each of the Fall and Spring Semesters. Meetings usually run 1-2 hours.

HONORARY DEGREES

The Honorary Degrees Committee selects recipients of Honorary Degrees to be presented at graduation.