



CHEYNEY UNIVERSITY OF PENNSYLVANIA

Credit Bearing Continuing Education Agreement

Cheyney University APSCUF and Cheyney University Administration commit to development of continuing education policy consistent with the terms of the PASSHE/APSCUF collective bargaining agreement. The policy will extend Cheyney University's academic program to a wider constituency than is currently being served.

DEFINITION OF CONTINUING EDUCATION

During regular Fall and Spring semesters a credit bearing continuing education course is an offering that is not assigned as part of a faculty member's regular teaching load under Article 27 of the Collective Bargaining Agreement (CBA). During the summer courses not meeting the minimum enrollment requirements, but with a minimum of five (5) paid registrants, may also be offered as continuing education courses, regardless of time or location.

SCHEDULING/FACULTY ASSIGNMENT

The appropriate School Dean, in collaboration with the Dean of Graduate Studies and Continuing Education, and Department Chairs shall assign and schedule courses in compliance with the CBA.

In the case of summer courses being converted, first priority for continuing education will be given to the faculty member who is the instructor on the summer schedule. The appropriate Dean will notify a faculty member who has between five (5) and nine (9) paid students at least 7 calendar days prior to the start of a summer session of the possibility of teaching a course as continuing education. The faculty member shall notify the Dean immediately of his/her interest in teaching for continuing education compensation. If a faculty member declines and the University believes the course should be offered, the appropriate Dean will contact the appropriate Chairperson to seek another faculty member who is willing to teach. In any event, the Dean shall notify Human Resources within 5 calendar days prior to the start of the summer session so that contracts can be either revised or prepared. If and when a course reaches an enrollment of ten (10), it will convert to a summer class, being paid in accordance with Article 24.

The teaching of credit bearing continuing education courses is entirely voluntary. No faculty member will be required to teach a credit bearing continuing education course.

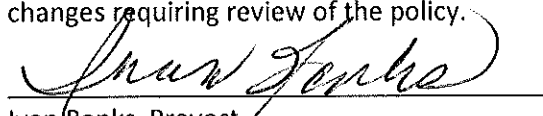
ENROLLMENT

All Cheyney University students will be allowed to register for credit bearing continuing education courses; however non-matriculated students will be given registration priority.

COMPENSATION

A faculty member teaching a credit bearing continuing education course shall be paid a gross salary consisting of 66% of the tuition revenue of the course up to a maximum of 125% of the overload rate (125% of the overload rate is equivalent to the contractual maximum of 1/24th of the faculty member's academic year salary for each academic credit hour, as per Article 27 in the CBA). The remaining revenue generated will be used by the university to cover necessary parking expenses, and travel for courses that are taught at off-campus locations as per Article 27.B.2 and Article 32.

This policy becomes effective in Summer 2012. It will be reviewed by April 1st of each subsequent year the revision will be effective the following April 1st. The exception will be if the contract language changes requiring review of the policy.



Ivan Banks, Provost
Cheyney University of PA

6/25/12
Date



Michael Adighibe, President
Cheyney APSCUF

6/25/12
Date