

Kutztown University

Sabbatical and University Service Guidelines

This document is to provide guidance on what responsibilities are and are not permitted when faculty members are on sabbatical leave or any other leave of absence.

- Faculty members are not permitted to serve on any faculty evaluation committee.
- Faculty members are not permitted to serve on any search committees.
- Faculty members may participate in discussion and decision-making processes related to the hiring of new faculty members in the department. Only search Committee members should have access to files.
- Faculty members are not permitted to serve or perform work related to any University designated committee (Promotion, Tenure, Sabbatical Leave).
- Faculty members may participate in discussions and decision-making processes related to department curricular issues.