

Letter of Understanding regarding the Side Letter for Counseling Faculty


This letter of understanding acknowledges the parties' agreement regarding the following:

1. The parties agree that the side letter titled *Licensed Faculty Counselors whose basic responsibilities lie outside of the classroom* is meant to cover all faculty that work in the Counseling Centers at each of the universities within the State System.
2. With regards to A.13.c., the parties agree that credit for on-call duty and work performed may be factored in the counselor's schedule for any week in the semester where the on-call hours are worked. If any credited on-call time is unable to reduce the twenty-four (24) hour schedule, the on-call hours worked will be paid as overload in accordance with the following schedule:

<u>Hours</u>	<u>Workload Hour Overload</u>
1-6	.25
7-12	.50
13-18	.75
19-24	1.00

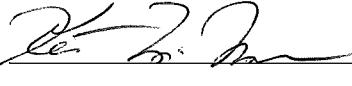
Credited on-call hours in excess of 24 hours will repeat the same pattern above.

Payment of spring semester overloads, if any, shall be processed in a timely manner after the end of the spring semester. Payment of fall semester overloads, if any, will be processed in the spring according to the normal payment dates set by System HR.



For STATE SYSTEM

2/11/20
Date



For APSCUF

2/20/2020
Date