

What is the Emergency Notification System?

Bloomsburg University has a system for communicating emergency information to the campus community. Your participation as a faculty member is voluntary. You can receive notification by cell phone, email, or both. Standard charges from your cell phone provider apply. To learn more visit [Emergency Notification System](#).

Do I need a Library Card?

Your university identification card is your library card and you can activate it at the circulation desk at the library.

What is a compressed schedule?

During inclement weather or other emergencies, the university will sometimes declare a compressed schedule, in which classes begin later than normal and last a shorter amount of time. [The schedule is available here](#).

Announcements will likely be made on [BU Today](#) page or you can sign up for [BU Alerts](#) to your email, phone, or other devices. In addition, Wilkes-Barre/Scranton television stations make weather related announcements.

If I am traveling to attend conference or other university-related activity or taking students on field trips, what do I need to know and do?

If travelling for professional reasons, whether you are seeking reimbursement or not, faculty should start by consulting the [Travel Management System](#) and its multiple reference documents.

The university still has a fleet of vehicles intended for frequent use and reserved for certain departments or organizations on campus. So begin by asking your department about those options. If you would prefer not to use a personal vehicle, the University has arranged for faculty to rent a vehicle through Enterprise Car Rental. If you wish to use your personal vehicle and be reimbursed, determine your mileage. Remember that your travel must be pre-approved which is completed through the ESS portal.

Where do I locate the University Catalog?

The official University catalog can be accessed through the Registrar's [Faculty Resource Page](#). Teaching schedules, advisement, course offerings are managed by the Registrar through [MyHusky](#).

How do I locate and reserve rooms for special events, review sessions, computer labs and the like?

The answer to this question depends upon your intended purpose. To make a permanent change to your class meeting space, this is completed through your department secretary, chair, and registrar. For one time events to be held in classrooms and computer laboratories, first review [Facilities Management](#). In many cases, you can look for open rooms through the EMS Scheduling System. To reserve the Performing Arts Facilities: Mitrani Hall in Haas Auditorium or Gross Auditorium in Carver Hall, contact Abigail Manns.