

**Kutztown University
University Promotion Committee (UPC) Worksheet**

Effective Teaching and Fulfillment of Professional Responsibilities (p. 27 of CBA)		
Faculty Evaluation Standards from CBA updated (2019)	Score (1-10)	Comments
Student evaluations (taking into consideration response rates and with sensitivity to cultural and social bias)		
Quantitative scores		
Qualitative scores		
Peer evaluations		
Classroom visitations		
Quality of syllabi		
Quality of advisement		
Willingness to accept departmental work assignments		
Timely execution of work assignments		
Others as deemed appropriate and agreed to by the faculty and administration at local meet and discuss		
Overall Score: Effective Teaching and Fulfillment of Prof. Resp.		

Candidate Name _____

Applying for:
Associate _____ Full _____

Continuing Scholarly Growth and Professional Development (p. 28 of CBA)

Faculty Evaluation Standards from CBA updated (2019)	Score (1-10)	Comments
Development of experimental programs (including distance education)		
Papers delivered at national and regional meetings of professional societies		
Regional and national awards		
Offices held in professional organizations (if appropriate for this category)		
Individual lectures given		
Participation in panels at regional and national meetings of professional organizations		
Grant acquisitions		
Editorships of Professional Journals		
Participation in juried shows		
Program-related projects		
Quality of musical or theatrical performances		
Participation in one-person or invitational shows		
Consultantships		
Research projects and publication record		
Additional graduate work		
Contribution to the scholarly growth of one's peers		
Performance of accreditation work that leads to professional development		
Innovations in teaching		
Advising and/or advising initiatives that enhance student success		
Inter-university/intra-university program development		
Obtaining/maintaining professional licensure/certification relevant to one's discipline		
Other		
Overall Score: Scholarly Growth and Professional Development		

Service: Contribution to the University and/or Community (p. 28 of CBA)

Faculty Evaluation Standards from CBA updated (2019)	Score (1-10)	Comments
Overall quality of participation		
Program		
Department		
College		
University and/or State System		
APSCUF activity contributing to the governance of the university and/or state system		
Development of new course(s) or program(s)		
Training or assisting other faculty members in the use of distance education technology		
Participation in university-wide colloquia		
Voluntary memberships in professionally oriented, community-based organizations reasonably related to faculty members' discipline		
Lectures and consultantships		
Consulting with local and area agencies and organizations		
Participation in accreditation work in support of department or university service		
Offices held in professional organizations (if appropriate for this category)		
Other		
Overall Score: Service to University and/or community		