


Memorandum of Understanding
Academic Workload and Course Types
Slippery Rock University
Policy date: April 2022

This chart provides approved course types, definitions, and workload equivalencies based on PASSHE guidelines and the 2019-2023 CBA. This information must be used for University Curriculum Committee submissions and for all calculations of workload beginning with the Fall semester 2021.


_____ 04/28/2022
Provost Date


_____ 04/28/2022
Jason Hilton, APSCUF President Date

SRU Course Types and Workload Calculations

NB: References CBA July 1, 2019-June 30, 2023

PASSHE Course Type	CBA Equivalent Course Type	CBA Workload Hour Calculation	Definition
Lecture	Lecture	1 hour per contact hour	CBA Art 23, p.89 A delivery mode characterized by one or more faculty members presenting content and leading discussion with students.
Lecture/Field	Lecture/Field	1 hour per contact hour lecture component/ .67 hour per contact hour field component	CBA Art 23 See Lecture/Lab Other
Lecture/Lab Chemistry, Biology, Physics, Allied Health Sciences, Earth Sciences	Lecture/Lab Chemistry, Biology, Physics, Allied Health Sciences, Earth Sciences	1 hour per contact hour	CBA Art 23, p.89 A course that combines instruction by faculty members speaking to students with the testing, analysis, and demonstration of theories, techniques, and methods.
Lecture/Lab Other	Lecture/Lab Other	1 hour per contact hour lecture component/ .67 hour per contact hour lab component	CBA Art 23, p.89 A course that combines instruction by faculty members speaking to students with the testing, analysis, and demonstration of theories, techniques, and methods.
Laboratories	Laboratories	.67 hour per contact hour	CBA Art 23, p.89 Any course where theories, techniques, and methods are tested, analyzed, and demonstrated (excluding disciplines identified in Lab-Science).

SRU Course Types and Workload Calculations

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PASSHE Course Type	CBA Equivalent Course Type	CBA Workload Hour Calculation	Definition
Studio	Studio	.67 hour per contact hour	CBA Art 23, p.89 A creative instructional experience in the fine arts.
Clinic	Clinic	.67 hour per contact hour	CBA Art 23, p.89 Varies by discipline.
Field	Field	.67 hour per contact hour	CBA Art 23, p.89 Varies by discipline
Activity	Activity	.67 hour per contact hour	CBA Art 23, p.89 A course that emphasizes movement or active participation in a sport.
Master's Thesis	Master's Thesis	.33 hour per student	CBA Art 23, p.90 A course requiring original or replicated investigation in a master's student's field of study.
Doctoral Dissertation	Doctoral Dissertation	Supervision of one (1) Doctoral dissertation shall be equated with one (1) graduate workload hour	CBA Art 23, p.90 A course requiring original or replicated investigation in a doctoral candidate's principal field of study.
Internship	Internship	.33 hour per student	CBA Art 23, p.90 Formal arrangements designed to provide opportunities for students to study and experience professional carrier interests outside the University but under supervision by the appropriate academic department

SRU Course Types and Workload Calculations

NB: References CBA July 1, 2019-June 30, 2023

PASSHE Course Type	CBA Equivalent Course Type	CBA Workload Hour Calculation	Definition
			or program. All internships must have faculty and departmental approval. An internship must be at least 90 hours per term outside of class.
Cooperative Education	Cooperative Education	.33 hour per student	CBA Art 23, p.90 Internship/Cooperative Education are used interchangeably in the CBA. Terms can vary by discipline.
Student Teaching Supervision	Student Teaching Supervision	.60 hour per student	CBA Art 23, p.91 An internship experience for education majors who are placed in an elementary or secondary school setting.
Activity/Lecture	Lecture/Lab Other	1 hour per contact hour lecture component/ .67 hour per contact hour activity component	See activity and lecture
Clinical Field Experience	Clinic	.67 hour per contact hour	A health-care field experience that is less than 30 hours per term
Clinical Internship	Internship	.33 hour per student	Formal arrangements designed to provide opportunities for students to study and experience professional health field carriers (CIP 51) outside the University but under supervision by the

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PASSHE Course Type	CBA Equivalent Course Type	CBA Workload Hour Calculation	Definition
			appropriate academic department or program. All internships must have faculty and departmental approval. An internship must be at least 90 hours per term outside of class.
Clinical Practicum	Clinic	.67 hour per contact hour	An out-of-class experience in a health care setting. A practicum is between 30 and 89 hours per term.
Extended Dissertation	See COE handbooks	See COE handbooks associated with Doctoral Degrees in education	Dissertation written by a student who is no longer enrolled but pays a dissertation fee.
Individual Music Lesson	Studio	.67 hour per contact hour	A course taken individually by students for instruction in voice or instruments.
Lecture/Clinical	Lecture/Lab Other	1 hour per contact hour lecture component/ .67 hour per contact hour clinic component	A course that combines instruction by faculty members speaking to students with observations in a health care setting.
Lecture/Lab/Recitation	Lecture/Lab Other	1 hour per contact hour lecture component/ .67 hour per contact hour lab component*/1 hour per contact hour recitation component * Unless this is a science lab Chemistry, Biology, Physics, Allied Health Sciences, Earth	A course that combines instruction by faculty members speaking to students with the testing, analysis, and demonstration of theories, techniques, and methods and student interaction with faculty members and

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		Sciences in which case the formula is 1/1/1	breaking a larger class into smaller subsets for instructional purposes.
Lecture/Recitation	Lecture	1 hour per contact hour	A delivery mode characterized by one or more faculty members presenting content and leading discussion with students. Recitation includes breaking a larger class into smaller subsets for instructional purposes.
Lecture/Recitation/Tutorial	Lecture/Lab Other	1 hour per contact hour lecture and recitation components/ .67 hour per contact hour tutorial component	See lecture, recitation, and tutorial.
Lecture/Practicum	Lecture/Lab Other	1 hour per contact hour lecture component/ .67 hour per contact hour practicum component	See lecture and practicum.
Lecture/Seminar	Lecture	1 hour per contact hour	See lecture and seminar.
Performance	Activity	.67 hour per contact hour	Theatre, Music, Art, Dance
Practicum	Clinic	.67 hour per contact hour	An out-of-class learning experience in the discipline of the course. A practicum is generally between 30-89 hours per term.
Research	Lecture	1 hour per contact hour	A course where students systematically investigate topics or questions to establish or verify facts or principles.

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Recitation	Lecture	1 hour per contact hour	Recitation includes breaking a larger class into smaller subsets for instructional purposes.
Seminar	Lecture	1 hour per contact hour	A group of supervised students doing advanced study and discussion.
Student Exhibition	Studio	.67 hour per contact hour	A course in which students create works of art and exhibit them formally. Exhibitions can be one man shows or include other students.
Tutorial	Activity	.67 hour per contact hour	A course in which a faculty member directs the study of and has general supervision over each student.
Workshop	Lecture	1 hour per contact hour	A seminar or series of class meetings for intensive practical study in a field.

